

Examiner: B. Menbery

Serial #: 09/732 704

Date Reviewed: 5/17/05 CD

RED FOLDER CHECKLIST (COUNT)

LIE's are responsible for reviewing cases "BEFORE" counting them:

☒ Verify that the Office action is complete with all pages present

- ☐ PTO Form _____ is missing
- ☐ Document # _____ missing from folder but is listed on PTO-892
- ☐ Document # _____ present but not listed on PTO-892
- ☐ Document# _____ on the 892 forms doesn't match _____
- ☐ Serial number on PTO-892 does not match application number
- ☐ PTO-1449 not signed and dated
- ☐ Class/Sub Class boxes on 1449 not complete or lined through

☒ Verify that a Primary Examiner or SPE signs the Office action

- ☐ Detailed action not signed by primary or SPE
- ☐ PTO form _____ is not signed

☒ Verify that all previously filed papers have been entered

- ☐ Amdt dated _____ has not been entered in palm
- ☐ Terminal Disclaimer has not been approved by paralegal

☐ Other: _____

Examiner Signature: _____ Date: _____

****Please return to: _____ on _____ by 12 noon
in order to receive the count for this application****